

NYS OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES
MONTHLY SERVICE DELIVERY REPORT
Part 822 Programs
Use Beginning 10/2015

Provider ID No.	PRU Number	Provider/PRU Name	Report Month/Year
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			Primary Patients	Significant Others
Census and Waiting List Information (Calculated by Application)	V1	Number in Treatment – Beginning of Month		
	V2	Number Admitted/Transferred to this PRU – This Month		
	V3	Number Discharged/Transferred from this PRU – This Month		
	V4	Number in Treatment – End of Month		
	V5	Total Applicants on Waiting List – End of Month		
			Visits	
Treatment Visit Duration				
Treatment Visits	V6	Less than 30 minutes		
	V7	30-59 minutes		
	V8	60-119 minutes		
	V9	120-179 minutes		
	V10	180 minutes or longer		
Continuing Care	V11	Total number of Continuing Care Visits		

			Primary Patient	Significant Others	Other Persons
Admission Assessments Completed	V12	Admission Assessments Completed – This Month			
			Assessment Visit Length		
			Brief (15-29 min)	Normative (30-74 min)	Extended (75 min+)
Admission Assessment Visits	V13a	Primary Counselor			
	V13b	Non-Primary Counselor			
	V13c	Other Direct Care Clinical Staff			
			Individual Counseling		Group Counseling
			Brief (25-44 min)	Normative (45+ min)	
Counseling Sessions	V14a	Primary Counselor			
	V14b	Non-Primary Counselor			
	V14c	Other Direct Care Clinical Staff			

			Total	Partial] (2-4 hrs)	Full (Over 4 hrs)
Other Ambulatory Patient Group Services	V15	Outpatient Rehabilitation			
	V16	Screening/Brief Intervention/Brief Treatment			
	V17	Medication Administration & Observation			
	V18	Medication Management Routine/Complex			
	V19	Collateral Visit			
	V20	Complex Care Coordination			
	V21	Peer Support (30 min or longer)			
	V22	Intensive Outpatient Service (IOS)			
	V23	Physical Health Services			
	V24	Psychiatric Assessment			

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Staffing Resources			Total Direct Care Clinical Staff FTEs	Primary Counselor FTEs	Non-Primary Counselor FTEs	Other Direct Care FTEs
	V25	Direct Care Clinical Staff on Payroll – End of Month				
	V26	Direct Care Clinical Staff Vacancies – End of Month				

Clinical Supervision Sessions	V27	Number of Individual Clinical Supervision Sessions		
	V28	Number of Group Clinical Supervision Sessions		

Employment/ Vocational Status <i>(Completed only by programs with OASAS-funded vocational counselors or vocational service contractor.)</i>			Work-Related Activities		Work-Readiness Status		Employment				Status Unavailable
							New			120 Days or more	
			New	Total	New	Total	30-59 Days	60-89 Days	90-119 Days		
V29	Employment/Vocational Status – based upon number in treatment—end of Month, Primary Clients										