



RE: Reporting of Certified Community Behavioral Health Center’s (CCBHC) to the OASAS Client Data System (CDS)

All CCBHC programs, regardless of host agency are required to provide SUD treatment services and must report data to the OASAS Client Data System.

CCBHCs are required to report admission data to the OASAS CDS within 30 days of beginning SUD treatment services for an individual. The admission date reported in the OASAS CDS admission transaction (PAS-44) should be the date of the first SUD treatment service. Note that this date can differ from the actual date of admission to CCBHC services.

When the CCBHC determines that the client no longer needs SUD treatment services, the CCBHC may discharge the client from SUD services and must report Discharge data (PAS-45) within 65 days to the OASAS CDS. The discharge date reported in the OASAS CDS discharge transaction (PAS-45) should be the date of the last SUD treatment service, which may differ from the actual date of discharge from CCBHC services if the individual continues to engage in CCBHC services after the last date of SUD treatment services.

If a client is engaged in SUD treatment services at the CCBHC for more than one year, the CCBHC is required to submit an annual treatment update (PAS-26) in the OASAS CDS.

All required forms and instructions needed to submit the above mentioned data can be found on the home tab of the OASAS Applications site, including the documentation needed to submit data electronically via batch process.

A login ID is required for all OASAS CDS data submission. Those credentials are obtained by completing the OASAS External Access Request (IRM15) form also available on the OASAS Applications site.

OASAS will be monitoring all CCBHC’s for compliance with both providing and reporting on SUD services.

Summary of reporting requirements

Table with 3 columns: Reporting Requirement, Criteria for Reporting, Transaction Form Submission Due Date. Rows include PAS 44 - Admission, PAS 45 - Discharge, and PAS 26 - Annual Treatment Update.

KATHY HOCHUL
Governor

CHINAZO CUNNINGHAM, MD
Commissioner

Questions:

Topic Area	Contact Information
CCBHC requirements and clinical guidance	PICM@oasas.ny.gov
OASAS CDS data entry	datamgmt@oasas.ny.gov
OASAS External Access Request form, login IDs, and password resets	healthhelp@ITS.ny.gov