

# Impaired Driver System (IDS) Quick Reference

For full instruction, please refer to the IDS User Manual

## DDP Page

*Start Date	Assessment Referral	Reason for Assessment Referral	Status Date	Status	Transfer To
<input type="text"/> <small>(mm/dd/yyyy)</small>	<input type="text"/>	<input type="text"/> <a href="#">Show</a>	<input type="text"/> <small>(mm/dd/yyyy)</small>	<input type="text"/>	<input type="text"/>

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- 1. Start Date** – Indicates the first date of the DDP class.
- 2. Assessment Referral** – Indicates whether or not the client was referred for an assessment. The available drop down menu options are:
  - *Yes*
  - *No*
- 3. Reason for Assessment Referral** – If an assessment referral is made, you must indicate the reason for the referral. The available drop down menu option are:
  - *RIASI Score*
  - *Intoxicated During Class*
  - *Re-Arrested*
  - *Self-Disclosure*
  - *Two or More Prior Convictions*
- 4. Status Date** – Indicates the date the participant was completed, dropped or transferred to a new DDP.
- 5. Status** – Indicates the status of the participant. The available drop down menu options are:
  - *Completed*
  - *Transferred*
  - *Re-scheduled*
  - *Dropped: Non-Payment of Class Fees*
  - *Dropped: Failure to Attend Assessment*
  - *Dropped: Failure to Attend Class*
  - *Dropped: Failure to Participate in Class*
  - *Dropped: Failure to Attend Treatment*
  - *Completed: Out of State*
  - *Dropped: Out of State*
  - *Automatic System Closure (This option cannot be selected but will display if the record is closed due to inactivity for a period of 150 days)*
- 6. Transfer To** – Indicates the name of the DDP the participant transferred to. The available drop down menu options include a list of the names and numbers for active DDPs.